

State and Local Government Sweatfree Consortium Interim Steering Committee

December 15, 2008- 2:15pm – 2:45pm EST (late start because technical glitch)

Present:

Colleen Gardner, State of New York
Carmen Herrera, City of San Francisco
Jeff Mandel, State of Pennsylvania
Roxana Dietz, State of Pennsylvania
Bjorn Claeson, SweatFree Communities (facilitator)
Vicki Kaplan, SweatFree Communities (notetaker)
Bama Athreya, International Labor Rights Forum
Eric Dirnbach, UNITEHERE

1. Agenda Review

Agenda adopted as proposed.

2. November minutes

Minutes approved as written.

3. Competitive independent monitoring RFP Update

Roxana: The draft solicitation is with Pennsylvania's legal department. Anticipate posting by end of December. Waiting on a couple pieces of paper from Ohio with a required change. The solicitation will include links to Ohio's and Oregon's websites with their terms and conditions. The pre-proposal conference is set for Tuesday, January 13, 2008. It's likely that bids will be due in February (not clear on date yet). After that, other states can sign a participating addendum. Pre-proposal conference is not mandatory for bidders; it's for interested parties. There has been no further interest from possible bidders, but we should know more once the pre-proposal conference happens. If Michigan legislation requires a posting on their website, they should get in touch with Roxana within the next week and a half. Vicki will communicate this to Tony DesChenes and Elise Lancaster.

4. Local updates

Bama: Still in conversation with Gov. O'Malley's office in Maryland about an executive order before the end of the year.

Vicki: Michigan - Met with Michigan DMB last week; they have been working with Governor's office to move forward on a sweatfree procurement policy, and DMB is looking at taking some initial steps before an executive order is issued. There was interest in the IM contract. Ohio - The terms and conditions from DAS are due today, per Governor Strickland's October executive order.

Bjorn: As of February 2, 2008, Maine's 1% vendor fee will be in place.

Colleen: Thanked Chip for the joint New York-Maine conference call with Governor's office and Office of General Services. He discussed the NASPO joint contract among other things. It was very helpful.

5. Comments, questions on White Paper

There were no new comments on the White Paper. There is a January 6, 2008 deadline for sending further comments to Bjorn so that we can have a final draft for the Jan. 13 meeting. We are expecting comments from the City of Los Angeles, whose lawyers are reviewing the draft White Paper.

6. Consortium in-person meeting in Harrisburg

Goal: Informal educational meeting to clarify Consortium services offered and funding/membership dues – ie, answer the "burning questions." Invited participants are government members, non-governmental allies, and resource people/experts to help us answer these questions.

Date: Tuesday, January 13, 2008, following the pre-proposal conference, 12:15 – 4:45 pm, plus dinner.

Location: Pennsylvania State Office Building, 6th floor, Conference Room 1, Harrisburg, PA. Roxana will email Vicki a list of lunch vendors and local restaurants.

Conference call capacities: The conference room is equipped with phone capabilities; SFC will arrange the conference dial-in number that can serve as many lines as we will need.

Agenda: No changes suggested.

Invitations: Will go out to all invitees via email and snail mail in next day or two.

7. Next meeting

Tuesday, January 13, 9:30 am ET in Harrisburg for pre-proposal meeting, 12:15 pm for Consortium meeting.

Monday, January 26, 2008, 2 pm ET, is our next regularly scheduled phone meeting.